

# **How to Complete the Biological Materials Inventory Form**

## **Reporting requirements:**

Please include all materials of biological origin, including toxins that are produced, used or stored in your labs or

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Supplementary information:

- *Locations(s) Used or Stored:* List the building(s) and room number(s) where the biological material is used or stored. Where appropriate, specific storage locations may also be indicated (i.e. -80 freezer).
- *Quantity is/will be >10 L:* Please indicate if culture quantities are predicted to reach over 10 L. (This helps to determine your containment level status.)
- *Pathogen:* If the biomaterial is a human, animal, or plant pathogen (bacteria, virus, toxin, parasite, etc.), please indicate which type by checking the box in the appropriate column. Otherwise check “N/A.”
- *Drug Resistance:* Indicate if drug resistance has the potential to increase pathogenicity by checking “Yes,” “No” or “N/A.”